



ARMA Nebraska Chapter Board Minutes  
December 13, 2017  
BlueCross BlueShield of Nebraska - Omaha, NE

**Attending:**

Amber Roberts, President  
Cori Brock, Vice President  
Scott Swanson, Secretary  
Jim Bourne, Treasurer  
Allison Loeske, Public Relations  
Mary Beth Foral, Webmaster  
Jacque Hornung, Director of Membership  
Ron York, Director of Program Arrangements  
Cindy Dulas, Librarian/Archivist  
Donna Widhalm, Immediate Past President  
Ane McBride, Guest

**Absent:**

**Call to Order:**

Amber called the meeting to order at 1:51 p.m.

**Minutes:**

Minutes for the November 15<sup>th</sup> Board Meeting were approved and filed.

**Treasurer/Budget Status:**

The chapter is in line with the budget. Current cash balance is \$6,427.04

**Reports**

**Membership**

Our current chapter membership is at 61, with 2 lifetime members which brings the total to 63. No new members for the month of December 2017.

**Spring Seminar 2018**

Cori introduced a "To Do" list showing items needing to be completed before the April Seminar and asked for volunteers to contact sponsors.

**Public Relations**

Bill Michener, Executive Director from Lighthouse (chapter charity for 2017) provided a presentation on what the lighthouse is all about.

**Website**

The November Chapter meeting survey was sent out and a couple of comments were received.

Chapter photos are being maintained in Google Docs.

There were problems with registration this month. Members who said they signed up did not show up on the membership attendance list for the December meeting. Mary Beth took down the names of those who had issues and will research to see if it is the technology or if member training needs to be done.

**Library**

Cindy reported that the library purchased new books. These will be added to the chapter library listing.

**Speaker Needs for January**

**January 17, 2018:** Jim is the host. This event will be held at TD Ameritrade in Omaha. Speaker: Joe Shepley with Doc U Labs. The title of this presentation is "The Changing Landscape of Information Management. Jim will coordinate presentation needs with Ron. Amber reserved the hotel room.

**Unfinished Business****Retention Schedule and Bylaws**

Approved and posted.

**New Business****Metropolitan Community College (MCC): Paralegal Course**

Amber has been asked to give a presentation to the paralegal students on information governance. Due to the holiday and schedules, it will be sometime next year. If all goes well, there is potential for an entire class on information governance to be offered at MCC.

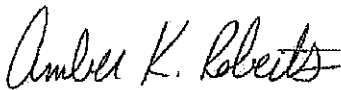
**Business Partners**

As a business partner to the chapter, Access will give a quick presentation on their services at the March 2018 meeting.

**Next Board Meeting:**

The next board meeting is scheduled for January 17, 2018 at TD Ameritrade in Omaha, NE following the monthly meeting. Meeting adjourned at 2:20 p.m.

12/27/2017

X 

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Amber Roberts

President

Signed by: Roberts, Amber

X 

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Scott Swanson

Secretary