



ARMA Nebraska Chapter Board Minutes
May 16, 2018
Lincoln Electric System – Lincoln, NE

Attending:

Amber Roberts, President
Cori Brock, Vice President
Scott Swanson, Secretary
Allison Loeske, Public Relations
Ron York, Director of Program Arrangements
Donna Widhalm, Immediate Past President
Mary Beth Foral, Webmaster
Jacque Hornung, Director of Membership
Cindy Dulas, Librarian/Archivis
Traci Belgarde, New Board Member (Programs)
Ane McBride, Guest

Absent:

Jim Bourne, Treasurer

Call to Order:

Amber called the meeting to order at 10:12 A.M.

Minutes:

Minutes for the March 21st Board Meeting were approved and filed.

Reports

Treasurer/Budget Status:

Cornhusker Bank has a new form that needs to be completed to meet new federal requirements.

Library

One new book was added to the Library this month.

Membership

Current Chapter Membership is at 62. Members in grace is 6, members up for renewal in May is 1. We added 5 new members to the chapter.

Spring Seminar 2018

Cori provided a spreadsheet showing seminar evaluation responses from our Spring Seminar. The board was asked to review and if you have any questions, please let Cori know.

Public Relations

Nominations for chapter awards sent to current chapter members. Second notice will be sent the week of May 21st.

Website

Discussion was held on what plan/subscription did the chapter purchased from Star Chapter for our website. Mary Beth wanted to be sure we were not being over charged for services.

With the departure of Jim Bourne from the board, Mary Beth reviewed the current members with admin access and will make any needed changes.

Board member photos were lost when ARMA International issued new Member ID's. New photos should be sent to Mary Beth for the website.

Meeting Registrations to date:

Date	Member	Guest	Total
13-Sep-17	27	7	34
11-Oct-17	25	6	31
15-Nov-17	27	8	35
13-Dec-17	28	3	31
17-Jan-18	25	13	38
21-Feb-18	26	8	34
21-Mar-18	26	7	33
18-Apr-18	33	31	64
18-May-16	23	7	30
Total	240	90	330

Speaker Needs for June

June 13, 2018: Mary Beth is the host. This event will be held at the Scott Conference Center in Omaha. Speaker: Jeff Weeks. The title of this presentation is “Information and Cyber Security: The FNBO Way”. Chapter Awards presentations will also be given.

Unfinished Business

Partnering with other organizations

We continue to discuss other organizations that may fit or complement our chapter. Several topics that Amber brought up are:

- Other organization members attend at our chapter member rate if the other organizations provide the same option for our members.
- Advertising on each other’s sites for events/meetings.
- Possibly a discount on membership fees (Example, NePA no initiation fee).

Business Partner Program/Meeting

Looking at 2018-2019 year to start this program.

New Business

Appointment of New Treasurer

The board approved the appointment of Ron York as new incoming Treasurer to replace outgoing Jim Bourne.

President’s call updates

ARMA International sent documentation to our chapter leadership in preparation of the MRM 2018 Leadership Conference. The Chapter is to complete the form covering the 2017-2018-chapter year in review. This information will be shared with other chapters.

ARMA International Awards

The documentation for these awards is due to ARMA International by July 1, 2018.

ARMA Nebraska Awards Committee

Donna Widhalm is the chairman and has put together a committee to review the nominations for the June Awards program. Send any nominations to Donna as soon as possible.

Chapter Dues

There is no change to the ARMA Nebraska chapter dues for 2018-2019.

ARMA International Chapter Boards

Documentation showing the new 2018-2019 chapter board for our chapter was sent in to ARMA International by Amber.

Community Call ARMA International

- The topic was about new member onboarding. The chapter is currently doing most of what was discussed on the call.
- Parliamentary Procedures will be the topic of the next call.

Chapter Summer Planning

June 27 and August 1 have been confirmed for the chapter summer planning sessions. The meetings will be held from 9 AM to 4 PM at the home of Ron York. Ron will send out meeting invites with his address to all board members. Ane and Cindy will provide a book/tabs for Traci and cover/spine inserts. Jacque will bring the topics/speakers list. Donna will provide the monthly meeting inserts. Discussion of potentially increasing lunch prices was tabled until summer planning sessions.

Interface Nebraska Conference

The Chapter will have a booth at this conference on November 8th at the CenturyLink Center in Omaha. Amber is currently on the advisory council.

Cindy Dulas (afternoon), Ane McBride (afternoon), Traci Belgarde (morning), and Amber Roberts (morning) have agreed to manage the booth. The group will hand out free meeting coupons, info packets and other giveaways.

Next Board Meeting:

The next board meeting is scheduled for June 13, 2018 at Scott Conference Center, Omaha, NE at 10 AM prior to the general meeting. Meeting adjourned at 10:54 A.M.

/s/Amber Roberts via electronic signature
President

/s/Scott Swanson via electronic signature
Secretary