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Title	Author	pubdate	type	Subject
2010 Records and Information Management Salary and Compensation Report	Nancy Dupre Barnes, PhD., CRM	1/1/2010	Book	Records Management Programs
7 Steps for Legal Holds of ESI and Other Documents	John J. Isaza and John J. Jablonski	1/1/2009	Book	Legal Issues
7 Steps to Better Written Policies and Procedures Exercises and suggestions to Improve Your Writing Skills for Policies and Proc	Stephen Page	1/1/2004	Book	Management, Communication, Policies and Procedures
Achieving 100% Compliance of Policies and Procedures	Stephen B. Page, MBA, CSQE, CRM, CFC	1/1/2000	Book	Records Management Programs, Polices and Procedures, Compliance, Audits
Active Filing for Business Records	Ann Bennick, Ed.D., CRM	1/1/2000	Book	Filing Systems
Auditing for Records & Information Management Program Compliance	ARMA International	1/1/2014	Book	Records Management Program
Alphabetic Filing Rules, ANSI/ARMA 1-1997 Standard for Records and Information Management	ARMA International	1/1/1987	Book	Filing Systems, Standards
ARMA Video	ARMA International	1/1/1987	Video	ARMA International
At Your Fingertips in the Office - Information Management for the Small Business	Alexandra Bradley and Denise Dale	1/1/2000	Book	Filing Systems
Attitude is Everything, A Tune-Up to Enhance Your Life	Keith D. Harrell	1/1/1995	Book	Skill Development
Authentic Electronic Records: Strategies for Long-Term Access	Charles M. Dollar	1/1/2002	Book	Conversation Planning, Electronic Records Management, Records Management Programs
Back in Business Disaster Recovery/Business Resumption	Commonwealth Films, Inc.	1/1/1990	Video	Disaster Recover, Records Management Programs
Big Data Analytics	Dr Arvind Sathi	2012	Book	Disruptive Technologies for Changing the Game
Blog Rules, A Business Guide to Managing Policy, Public Relations, and Legal Issues	Nancy Flynn	2006	Book	Blogs, Communication
Bulletin, The 1932-1985, History of the Association	ARMA International	1/1/1985	Book	ARMA International
Buried Alive, ARMA Customized Version, 27 Minutes	ARMA International	1/1/1990	Book	Records Management Programs
Busting Bad Guys: My True Crime Stories of Bookies, Drug Dealers and Ladies of the Night	Mark Langan	1/1/2014	Book	General Management
Catch Me if You Can - The True Story of a Real Fake	Frank Abagnale & Stan Redding	2013	Book	Personal Management
CDIA+ Training and Test Preparation Guide, 5th Edition	Garrett Smiley, Richard Harrison, Byron Aulick, Jesse Wilkens	1/1/2007	Book	Skill Development, CDIA+
Challenges and Solutions for Messaging Technologies: A Legal Perspective, Webinar 2 Discs	John Montana, J.D.	1/1/2004	Book	Electronic Records Management, E-mail
Chucking Daisies - Ten Rules for Taking Control of Your Organizations Digital Debris	Randolph Kahn and Galina Datkskovsky PhD CRM	1/1/2013	Book	Records Management Programs
Management Strategies for the Cloud Revolution: How Cloud Computing Is Transforming Business and Why You Can't Afford to	Charles Babcock	1/1/2010	Book	Management, Retention Programs
Constructing a Function-Based Records Classification System	Canada, National Archives of Paul Sabourin	1/1/2002	Book	Records Management Programs, Retention Programs, Taxonomy
Contracted Destruction for Records and Information Media	ARMA International	1/1/2009	Book	Records Centers, Records Management Programs, Retention Programs, ARMA International
Controlled Language in Records and Information Management	ARMA International	1/1/2008	Book	Standards, ARMA International
Cost Analysis Concepts and Methods for Records Management Projects	William Saffady	1/1/1998	Book	Conversion Planning, Cost Justification, Records Management Programs
Creating Excellence - Managing Corporate Culture, Strategy and Change in the New Age	Craig R. Hickman and Michael A. Silva	1/1/1984	Book	Management, Skill Development
Criteria for Developing/Evaluating Records Management Software, ARMA International Guideline for Records and Information	ARMA International	1/1/1990	Book	Records Management Programs, Standards
The CRM Handbook (Preparing for the CRM Examination)	Institute of Certified Records Managers	1/1/2014	Book	General Management
CRM Part 1 Study Guide	Jacque Hornung	1/1/2014	Book	Records Management
CRM Part 2 Study Guide	Jacque Hornung	1/1/2015	Book	Records Management
CRM Part 3 Study Guide	Jacque Hornung	1/1/2015	Book	Records Management
CRM Part 4 Study Guide	Jacque Hornung	1/1/2015	Book	Records Management

Dealing with Darwin: How Great Companies Innovate at Every Phase of Their Evolution	Geoffrey Moore	1/1/2005	Book	General Management
Determining our Direction: ARMA's Plan for the Future	ARMA International	1/1/2000	Book	ARMA International
Developing and Operating a Records Retention Program, ARMA International Guideline for Records and Information Managers	ARMA International	1/1/1989	Book	Retention Programs, Standards
Dictionary of Computer and Internet Terms (11th Edition)	Douglas Downing	1/1/2012	Book	Records Management
Digital Document Management	William Saffady	1/1/2007	Book	Digital Preservation
Digital Records Conversion Process: Program Planning, Requirements, The Requirements, Procedures, ANSI/ARMA 16-	ARMA International	1/1/2007	Book	Conversion Planning, Digital Preservation
Disaster Prevention and Recovery: A Planned Approach	Susan L. Bulgawicz and Charles E. Nolan	1/1/1988	Book	Disaster Recovery
Disaster Recovery Yellow Pages+CD 14th Edition	Steven Lewis, Ph.D	1/1/2005	Book	Disaster Recovery
eDiscovery for Dummies	Linda Volonino and Ian Redpath	1/1/2009	Book	Records Management Programs
Effective Approaches for Managing Electronic Records and Archives	Bruce W. Dearstyne	1/1/2002	Book	Archive Management, Digital Preservation, Electronic Records Management, Inactive Records
Electronic Document Imaging: Technology, Applications, Implementation	William Saffady	1/1/2001	Book	Electronic Records Management, Imaging Systems
Electronic Evidence	Stephen Mason	1/1/2010	Book	Digital Preservation, Electronic Records Management, E-mail, Legal Issues
Electronic Records Retention: New Strategies for Data Life Cycle Management	David O. Stephens, CRM, FAI and Roderick Wallace, CRM	1/1/2003	Book	Electronic Records Management, Inactive Records, Retention Programs
E-mail Retention and Archiving (Issues and Guidance for Compliance and Discovery)	Nancy Flynn and Randolph Kahn Esq.	1/1/2003	Book	Digital Preservation, Electronic Records Management, E-mail, Information Security, Legal Issues, Management, Communication
Emergency Management for Records and Information Management Programs	Virginia A. Jones, CRM and Kris E. Keyes	1/1/2001	Book	Disaster Recovery, Records Management Programs, Vital Records
Emergency Management for Records and Information Programs, 2nd Edition	Jones, Virginia A., Barber, Darlene	1/1/2011	Book	Records Management Programs
e-Policy Handbook, The Second Edition	Nancy Flynn	1/1/2009	Book	Electronic Records Management, E-mail, Management, Blogs
E-Policy Handbook: Designing and Implementing Effective E-Mail, Internet and Software Policies	Nancy L. Flynn	1/1/2000	Book	Electronic Records Management, E-mail, Communication
E-Policy, How to Develop Computer, E-Mail and Internet Guidelines to Protect Your Company and Its Assets	Michael R. Overly	1/1/1999	Book	Electronic Records Management, E-mail, Communication
Essential Elements of Local Government Records Management Legislation	US Government Relations Committee of ARMA International	1/1/2000	Book	Government Records Management
Establishing and Managing Successful Records Management Programs	Mark Langemo, CRM, FAI, Ed.D, Information Requirements Clearingh	1/1/2004	Book	Records Management Programs
Establishing Alphabetic, Numeric and Subject Filing Systems, ANSI/ARMA 12-2005	ARMA International	1/1/2005	Book	Filing Systems, Records Management Programs, Standards
Evaluating and Mitigating Records and Information Risks	ARMA International	1/1/2009	Book	Information Security, Legal Issues, Policies and Procedures
Evaluating and Selecting E-mail Management and Archiving Systems	IMERGE Consulting, Robert F. Smallwood	1/1/2007	Book	Archive Management, E-mail
Everything Is Miscellaneous, The Power of the New Digital Disorder	David Weinberger	1/1/2007	Book	Records Management Programs, Taxonomy
Federal Rules of Civil Procedure, 2007-2008 Educational Edition, Amendments Received to May 21, 2007 Including: Rules of Civil P	Thomson/West	1/1/2007	Book	Federal Rules of Civil Procedure
Filing Dynamics - Developments in Color Coding	Donald Barbe CRM, CA and Mark Langemo CRM	1/1/1987	Book	Filing Systems, Procedures
Filing Procedures, ARMA International Guideline for Records and Information Management	ARMA International	1/1/1989	Book	Filing Systems, Standards
Functional Retention Schedule Classification Whitepapers	Iron Mountain	1/1/2005	Book	Electronic Records Management, Records Management Programs, Retention Programs, Taxonomy
Fundamentals of Management 8th Edition - Essential Concepts & Applications	Stephen Robbins, David DeCenzo & Mary Coulter	1/1/2013	Book	Personal Management
Glossary of Records and Information Management Terms 4th Edition	ARMA International	1/1/2012	Book	Certified Records Manager (CRM), Knowledge Management, Management, Records Management Programs, Standards, ARMA International, P
Glossary of Records and Information Management Terms, 3rd Edition	ARMA International	1/1/2007	Book	Standards
Guideline for Evaluating Offsite Records Storage Facilities	ARMA International	1/1/2007	Book	Records Centers
Guideline for Managing E-Mail	ARMA International	1/1/2000	Book	Electronic Records Management, E-mail, Standards
Guideline for Outsourcing Electronic Records Storage and Disposition	ARMA International	1/1/2008	Book	Archive Management, Electronic Records Management, Records Centers, Records Management Programs
Guideline for Outsourcing Records Storage to the Cloud	ARMA International	1/1/2010	Book	Electronic Records Management, Records Management Programs, Standards
Harvesting Experience: Reaping the Benefits of Knowledge	Jan Duffy	1/1/1999	Book	Knowledge Management, Records Management Programs
Here's One Way to Pass the CRM Exam ARMA Baltimore 2007 Conference	Mimi Dionne, CRM, CDIA, CA	1/1/2007	Book	Certified Records Manager (CRM)

HIPAA Privacy Essentials	Privacy Council, Inc.	1/1/2002	Book	Health Care, Legal Issues, Privacy
HIPAA Privacy Implementation Guide	Privacy Council, Inc.	1/1/2007	Book	Health Care, Legal Issues, Privacy
How to Develop a Retention Schedule	John Montana, JD	1/1/2010	Book	Retention Programs
The Human Face of Big Data	Rick Smolan and Jennifer Erwit	1/1/2014	Book	General Management
Implication of Web-Based, Collaborative Technologies in Records Management	ARMA International	1/1/2011	Book	Internet, Records Management Programs
Influencer - The New Science of Leading Change - 2nd Edition	Joseph Grenny & Kerry Patterson	1/1/2013	Book	Records Management
Information and Image Management - A Records Systems Approach Third Edition	Betty R. Ricks, CRM; Ann J. Swafford	1/1/1992	Book	Imaging Systems
Information and Records Management - Document-Based Information Systems, Fourth Edition	Mary F. Robek, CRM; Gerald F. Brown, CRM; David O. Stephens, CRM	1/1/1995	Book	Records Management Programs, Textbooks
Information and Records Management, Third Edition	Mary E. Robek, CRM; Gerald F. Brown, CRM; Wilmer O. Maede, CRM	1/1/1987	Book	Records Management Programs, Textbooks
Information Governance and Assurance	Alan MacLennan	12/1/2017	Book	Reducing Risk & Promoting Policy
Information Governance (Concepts, Strategies and Best Practices)	Robert F. Smallwood	1/1/2014	Book	General Management
Information Governance in the Legal Environment (Lawyer and Matter Mobility)	Beth Chiaiese, CRM	1/1/2013	Book	Legal Issues
Information Governance in the Legal Environment (Lawyer and Matter Mobility) - CD Version	Beth Chiaiese, CRM	1/1/2013	Book	Legal Issues
Information Governance Maturity Model	ARMA International	1/1/2010	Book	Governance
Information Management for Multinational Corporations: A Manager's Briefing	David O. Stephens, CRM, CMC	1/1/1999	Book	Management, Records Management Programs
Information Management Issues in Mergers and Acquisitions: A Manager's Briefing	David O. Stephens, CRM, CMC	1/1/2000	Book	Mergers and Acquisitions
Information Nation - Seven Keys to Information Management Compliance (2 copies)	Randolph A. Kahn, Esq. and Barclay T. Blair	1/1/2004	Book	Records Management Programs
Information Nation Warrior: Information Management Compliance Boot Camp	Randolph A. Kahn, Esq and Barclay T. Blair	1/1/2005	Book	Records Management Programs
Inside Track to Disaster Recovery	ARMA International	1/1/2000	Book	Disaster Recovery
Instant Messaging Rules: A Business Guide to Managing Policies, Security and Legal Issues for Safe IM Communication	Nancy Flynn	1/1/2004	Book	Electronic Records Management, E-mail, Instant Messaging
ISO 15489-1 Information and Documentation - Records Management Part 1: General	International Organization for Standardization (ISO)	1/1/2001	Book	ISO Standards, Records Management Programs, Standards
ISO 30300 International Standard - Information and Documentation-Management systems for records-Fundamentals	International Organization for Standardization (ISO)	1/1/2000	Book	ISO Standards, Records Management Programs, Standards
ISO 30301 International Standard - Information and documentation-Management systems for records-Requirements	International Organization for Standardization (ISO)	1/1/2000	Book	ISO Standards, Records Management Programs, Standards
ISO/TR 15489-2 Information and Documentation - Records Management Part 2: Guidelines	International Organization for Standardization (ISO)	1/1/2001	Book	ISO Standards, Records Management Programs, Standards
Job Descriptions for Records Information Management	ARMA International	1/1/2008	Book	Staffing, Standards
Keeping Good Company, How Information Management Drives Accountability, Competitiveness and Compliance DVD,	Kahn Consulting, Inc. and ARMA International	1/1/2005	Book	Electronic Records Management, Legal Issues, Records Management Programs
Knowledge Management: A Manager's Briefing	William Saffady	1/1/1998	Book	Knowledge Management
Lawyer's Guide to Records Management and Retention	George C. Cunningham and John Montana	1/1/2006	Book	Legal Issues, Records Management Programs, Retention Programs
Leading & Managing Archives & Records Programs	Bruce Dearstyne	1/1/2013	Book	Retention, Maintenance & Final Disposition of Records
Manager's Guide to Contingency Planning for Disasters, Protecting Vital Facilities and Critical Operations, Protecting Vital Fa	Kenneth N. Myers	1/1/1999	Book	Disaster Recovery
Managing Active Business Records	Ann Bennick, Ed.D., CRM and Judy Vasek Sitton, CRM	1/1/2014	Book	Filing Systems & Procedures
Managing Electronic Records 3rd Edition	William Saffady	1/1/2002	Book	Electronic Records Management
Managing Electronic Records, 4th Edition	William Saffady, PH.D.	1/1/2009	Book	Electronic Records Management, Retention Programs, Vital Records
Managing Electronic Records MER 2005 Nat'l Conference	Cohassett Associates Inc.	1/1/2005	Book	Automated Systems
Managing Electronic Records: Standards, Best Practices and Implementation Issues, Management Guide Including a Special	Imerge Consulting, Charmaine Brooks, CRM; Robert F. Smallwood	1/1/2007	Book	Electronic Records Management, E-mail, Legal Issues, Records Management Programs, Taxonomy, Compliance, Audits
Managing Government Records and Information	Bruce W. Dearstyne	1/1/1999	Book	Government Records Management, Records Management Programs
Managing Records and Information Programs; Principles, Techniques and Tools	Bruce W. Dearstyne, Ph.D	1/1/2009	Book	Financial Records, Management, Records Management Programs, Skill Development, Communication

Managing Records in Microsoft SharePoint 2010	Bruce Miller	1/1/2010	Book	Records Management Programs, Retention Programs, Standards
Managing Risks for Records and Information	Victoria L. Lemieux	1/1/2004	Book	Management, Records Management Programs
Managing the Economics of Owning, Leasing and Contracting Out Information Services	Anne Woodworth and James F. Williams II	1/1/1993	Book	Cost Justification
Metadata A Basic Tutorial for Records Managers	ARMA International	1/1/2009	Book	Electronic Records Management, Information Security
Micrographics: Technology for the 21st Century	William Saffady	1/1/2000	Book	Imaging Systems, Micrographic Systems
Mobile Communications and Records and Information Management	ARMA International	1/1/2012	Book	Electronic Records Management, E-mail, Management, Records Management Programs, Retention Programs, ARMA International, Communic
New Information Professional, The Your Guide to Careers in the Digital Age	Judy Lawson, Joanna Kroll, and Kelly Kowatch	1/1/2010	Book	Management, Skill Development
Nice Guys Can Get the Corner Office Eight Strategies for Winning in Business Without Being A Jerk	Russ C. Edelman, Timothy R. Hiltabiddle, Charles C. Manz	1/1/2008	Book	Skill Development, Communication
Numeric Filing, ARMA International Guideline for Records and Information Management	ARMA International	1/1/1989	Book	Filing Systems, Standards
One From Many - VISA & The Rise of Chaordic Organization	Dee Hock	1/1/2005	Book	Records Management
Organising Knowledge: Taxonomies, Knowledge and Organisational Effectiveness	Patrick Lambe	1/1/2007	Book	Knowledge Management, Records Management Programs, Taxonomy
Organize Your Office: A Small Business Survival Guide to Managing Records	Teri J. Mark, CRM	1/1/2003	Book	Records Management Programs
Organizing Archival Records	David W. Carmichael	1/1/2004	Book	Archive Management, Inactive Records
Policy Design for Managing Electronic Messages	ARMA International	1/1/2012	Book	Electronic Records Management, E-mail, ARMA International, Policies and Procedures
Predictive Coding for Dummies	John Wiley & Sons	1/1/2013	Book	Personal Management
Preparing for the CRM Examination: A Handbook 11th Edition, 2007	Institute of Certified Records Managers	1/1/2007	Book	Certified Records Manager (CRM)
Procedures and Issues for Managing Electronic Messages as Records ANSI/ARMA TR-02-2007	ARMA International	1/1/2007	Book	Electronic Records Management, E-mail, Records Management Programs, Instant Messaging
Project ELF (Eliminate, Legal Size, Files) The 25% Solution to Business Expenses	ARMA International	1/1/1982	Book	ARMA International
Project Management Best Practices	Harold Kerzner, PH.D.	1/1/2010	Book	Management, Skill Development, Standards
Promoting RIM	Jim Booth	1/1/1990	Book	Records Management Programs, ARMA International
Recordkeeping Requirements, The First Practical Guide to Help You Control Your Records...What you Need to Keep and What You	Donald S. Skupsky, JD, CRM	1/1/1994	Book	Legal Issues, Retention Programs
Records and Information Management	Patricia C. Franks	1/1/2013	Book	Records Management
Records and Information Management Fundamentals of Professional Practice 2nd Edition	William Shaffady	1/1/2011	Book	Records Management Programs
Records and Information Management - An Overview, 2nd Edition	William Benedon, CRM, FAI	1/1/2003	Book	Records Management Programs
Records and Information Management - Fundamentals of Professional Practice	William Saffady	1/1/2004	Book	Records Management Programs
Records and Information Management 2.0 for Dummies	Blake Richardson	1/1/2012	Book	Records Management Programs
Records and Information Management Core Competencies	ARMA International	1/1/2007	Book	Records Management Programs, Skill Development, Staffing, Standards
Records and Information Management for Information Technology Professionals	ARMA International	1/1/2009	Book	Electronic Records Management, Records Management Programs, ARMA International
Records Center Operations, 3rd Edition	ARMA International	1/1/2011	Book	Records Centers
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Records Management	Mina M. Johnson and Normal F. Kallaus	1/1/1987	Book	Records Management Programs
Records Management Handbook, 2nd Edition	Ira A. Penn, Gail Pennix, Jim Coulson	1/1/1994	Book	Records Management Programs
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Records Management, 9th Edition	Judith Read and Mary Lea Gin, Ph.D	1/1/2011	Book	Records Management Programs, Standards, Textbooks
Records Management, A Practical Guide for Policies, Practices, Resources, Technologies, 3rd Edition	Susan Z. Diamond	1/1/1995	Book	Records Management Programs

Records Management: Controlling Business Information	Irene Place and David J. Hyslop	1/1/1983	Book	Records Management Programs
Records Management: Making the Transition from Paper to Electronic	David O. Stephens, CRM, FAI, CMC	1/1/2007	Book	Conversion Planning, Electronic Records Management, Records Management Programs
Records Retention Procedures, Your Guide to Determine How Long to Keep Your Records and How to Safely Destroy Them!	Donald S. Skupsky, JD, CRM	1/1/1994	Book	Retention Programs
Request for Proposal, A Guide to Effective RFP Development Third Printing May 2005	Bud Porter-Roth	1/1/2002	Book	Conversion Planning
Requirements for Managing Electronic Messages as Records ANSI/ARMA 9-2004	ARMA International Standards Development Task Force	1/1/2004	Book	Electronic Records Management, E-mail, Standards
Retention Management for Records and Information, ANSI/ARMA 8-2005	ARMA International	1/1/2005	Book	Retention Programs, Standards
RIM Checklist for Mergers, Acquisitions, Divestitures, and Closures	John T. Phillips, ARMA International Educational Foundation	1/1/2005	Book	Mergers and Acquisitions
Sample Forms for Archival and Records Management Programs ARMA International Society of American Archivists	ARMA International	1/1/2002	Book	Archive Management, Disaster Recovery, Imaging Systems, Inactive Records, Management, Micrographic Systems, Records Centers, Rec
Sarbanes-Oxley Act: Implications for Records Management	John Montana, JD; J. Edwin Dietel, JD; Cristine Martins, JD	1/1/2003	Book	Legal Issues, Records Management Programs
Sarbanes-Oxley Act: Implications for Records Management: 2004 Supplement	John Montana, JD; J. Edwin Dietel, JD; Cristine Martins, JD	1/1/2004	Book	Legal Issues, Records Management Programs
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Sedona Principles, The, 2005 Annotated Version, The Sedona Conference	The Sedona Conference	1/1/2005	Book	Records Management Programs
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Setting Up a Bank Record Management Program	Nan Heldenbrand Morrissette	1/1/1993	Book	Financial Records, Records Management Programs
Software Directory for Automated Records Management Systems	John T. Phillips, CRM	1/1/1999	Book	Records Management Programs
Strategic Outsourcing A Structured Approach to Outsourcing Decisions and Initiatives	Maurice F. Greaver II	1/1/1999	Book	Cost Justification
Subject Filing, ARMA International Guideline for Records and Information Management	ARMA International	1/1/1988	Book	Filing Systems, Standards
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Using DoD 5015.02-STD Outside the Federal Government Sector	ARMA International	1/1/2009	Book	Electronic Records Management, ARMA International
Using social Media in Organizations	ARMA International	1/1/2012	Book	Electronic Records Management, Management, Records Management Programs, Blogs, Communication, Instant Messaging, Audits
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Vital Records Programs: Identifying, Managing, and Recovering Business - Critical Records	ARMA International	1/1/2010	Book	Vital Records
Web Content Management: A Collaborative Approach	Russell Nakano	1/1/2002	Book	Electronic Records Management, Information Security, Internet
Website Records Management	ARMA International	1/1/2009	Book	Electronic Records Management, Internet, Records Management Programs
Why HOW We Do Anything Means Everything	Dov Seidman	1/1/2007	Book	Education & Training
Winning Strategies for Successful Records Management Programs, Proven Strategies for Developing New Programs and Improving	Dr. Mark Langemo, CRM, FAI	1/1/2002	Book	Records Management Programs
Writing Effective Policies and Procedures, A Step-by-Step Resource for Clear Communication	Nancy J. Campbell	1/1/1998	Book	Management, Skill Development
Wyuka Cemetery: A Driving and Walking Tour	Ed Zimmer and Wyuka Historical Foundation	1/1/2009	Book	Education, Training
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Information Governance in the Legal Environment 2015	Beth Chiaises, CRM and Lee Nemchek, IGP, CRM	1/1/2015	Book	A Primer for Law Firm Records & Information Governance Professionals
Selling Information Governance to the Business	Sunil Soares	1/1/2011	Book	Best Practices by Industry and Job Function

Big Data Governance - An Emerging Imperative	Sunil Soares	1/1/2012	Book	Big Data Deals with Complex Data from Disparate Sources
Fundamentals of Information Systems 7th Edition	Ralph Stair and George Reynolds	1/1/2014	Book	Introduction to Information Systems
Retention Management for Records and Information TR 27-2015	ARMA International	4/19/2015	Book	Records Retention
Retention Management for Records and Information	ARMA International	4/19/2015	Book	Records Retention
SharePoint 2013 Field Guide	Errin O'Connor	9/1/2014	Book	Introduction to SharePoint 2013
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Leading Change Step by Step	Jody Spiro	1/1/2011	Book	Records Management
Project Management for Non-Project Managers	Jack Ferraro	1/1/2012	Book	Records Management
Six Key Communication Skills for Records & Information Managers	Kenneth Laurence Neal	1/1/2014	Book	Records Management
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Records and Information Management 2nd Edition	ARMA International	4/1/2017	Book	Core Competencies 2nd Edition
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